



CONNECTIONS of CNY

Personalized Developmental Support

Application for Employment

Position applied for: _____ Date of Application: ___/___/___

How did you learn about this position?

- Advertisement in _____ Internet _____ Employee _____
 Friend/Relative _____ Walk In _____ Other _____

Name _____
First Middle Last

Address _____
Street City State Zip Code

Telephone # () _____ Alternate # () _____

Best time to contact you: _____:_____ am/pm

If you are under age 18, can you furnish a work permit? Yes No

Have you ever been employed with Connections of Central New York, Inc.?

Yes No If yes, when? _____/_____/_____

Are you legally eligible for employment in the United States? Yes No
(Proof of citizenship or immigration status will be required upon employment).

Type of employment desired: Full Time Part Time Temporary Relief
 Days Evenings Weekends Overnight

Date you are available to begin work? _____/_____/_____

Have you ever been convicted of a misdemeanor or felony? Yes _____ No _____

Are there any pending criminal charges against you? Yes _____ No _____

Have you ever been discharged, terminated or asked to resign from prior employment or resigned from prior employment to avoid possible disciplinary action? Yes _____ No _____

PROFESSIONAL REFERENCES:

List 3 persons, acquainted with your training, experience and qualifications.

	<u>Name</u>	<u>Address</u>	<u>Company/Title</u>	<u>Telephone #</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

Applicant Statement:

I certify the above information is true and correct. If employed, I understand that any false or misleading information given in my application or interview(s) may result in termination of employment.

I give Connections of Central New York, Inc. the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability any previous employer for any damage resulting from issuing this information.

I understand and acknowledge that, unless defined by applicable law, any employment relationship with Connections of Central New York, Inc. is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time with or without cause.

As per NYS OPWDD regulations, I understand that I will be required to submit to a Criminal History Records Check (fingerprint process) performed by the FBI as well as NYS Division of Criminal Justice Services. I will also be required to submit to the Employee, Contractor, Exclusions Screening performed by the New York State Department of Health (AIG Office). In addition I will be required to submit to a Department of Motor Vehicles background check when driving is an essential function of the position in which I am applying. These checks will determine my eligibility for employment based upon an ongoing review of my criminal history.

The receipt of this application does not constitute an agreement or contract for employment, but only that the applicant will be given consideration should a suitable vacancy occur.

Signature of Applicant

Date

Print Name

Connections of Central New York, Inc. seeks to hire people who are concerned and dedicated to the mission of empowering and supporting people with developmental disabilities.

Thank you for applying.

Mission Statement

Connections of Central New York, Inc. is a not-for-profit community based agency whose mission is to provide quality personalized support to people with developmental disabilities. Relationship building is an essential element in the development of support. Support offered is determined in partnership with the individual, the family, and other significant people in his or her life and is provided through innovative and creative program design.

Connections of CNY, Inc. holds the value that personalized supports begin with the person and not a program. Each person's dreams and life aspirations are identified, discussed, and appreciated before any services begin. By using creative and innovative strategies, life supports and services are centered on the person and not the agency. Individuals are not "placed" into a pre-determined "slot". Rather, services and supports are developed exclusively around the person. The result is a unique coordination of supports distinctively for that person. Since services are only for one person rather than a group, supports are easily modified and altered when an individual's needs changes. Each person's supports will look different and each person's services will expand out of his/her own personal story.

Supports are developed for each individual according to their needs and desires to help them achieve personal fulfillment and to become integral members in their communities. Connections of CNY, Inc. believes in community life that is rich in the interconnectedness with others, not standardized services. "Inclusion" by proximity is not inclusion at all. You are only included when you are known, seen, and accepted as a respected and vital member of your community.